



# **Steering Committee Meeting**

## **October 9, 2013**



## AGENDA – October 9, 2013

AGENDA ITEMS	LEAD
1. Welcome <ul style="list-style-type: none"> <li>• Approval of the Agenda</li> <li>• Approval of August 20, 2013 Minutes</li> <li>• Approval of Revised Terms of Reference</li> </ul>	
2. Executive Director's Report <ul style="list-style-type: none"> <li>• Operations Update; Q2 Priorities</li> <li>• Policy Committee Report</li> </ul>	
3. Strategic Planning <ul style="list-style-type: none"> <li>• Reflective Questions</li> <li>• ONN Strategic Policy Framework Development</li> <li>• Planning for November strategic planning meeting</li> </ul>	
LUNCH	
4. Emerging Issues <ul style="list-style-type: none"> <li>• Incorporation Tasks, Timelines, Decisions</li> <li>• Open Data Policy</li> </ul>	
5. Adjournment	



# Executive Director's Report

As of October 4, 2013

- ✓ Completed
- ☐ In Progress
- ◆ Caution

## Financial Management

- ✓ 2013-2014 Budget approved
- ✓ External bookkeeping quotes (3) received; selected preferred candidate; transition in October 2013
- ☐ Conference expenses/revenue to be finalized; net surplus anticipated
- ☐ Audit in process for year ending May 31, 2013

## Human Resources

- ✓ Performance Appraisals completed for 2013; contracts with staff/consultants in place
- ✓ Bi-weekly Team meetings and Policy Team meetings held
- ☐ Late Fall/Winter Staff Retreat to be planned
- ☐ Professional development plans to be finalized
- ☐ Student Placement/Volunteer strategy to be developed



## Executive Director's Report (Cont'd)

As of October 4, 2013

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### Government Relations

- ✓ Premier Wynne attended conference; followed up with PO policy and communications staff
- ✓ Outreach to Ministry of Finance successful to date; meeting held with Associate Deputy Minister, attended "Path to Jobs and Growth" consultation with Minister of Finance Sousa; attending Poverty Round Table with Minister Sousa
- ☐ Ongoing consultation/relationship building on various files
- ☐ Social Enterprise legislation on the horizon; determine our role
- ◆ Determine our feedback related to ( ) and respond



## Executive Director's Report (cont'd)

As of October 4, 2013

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### Partnership & Collaboration

- ✓ Launched Social Enterprise Ontario (SEOntario) website in partnership with Pillar and CEDNET at Social Enterprise World Forum
- ✓ Supporting development of a nonprofit network approach in B.C.; sharing resources
- ☐ Letter of Support for TRIEC; Diversity in the Nonprofit Sector Workforce Proposal to Ministry of Citizenship & Immigration
- ◆ Strategy for working with (additional) organizations/communities



## Executive Director's Report (Cont'd)

**As of October 4, 2013**

- ✓ **Completed**
- ☐ **In Progress**
- ◆ **Caution**

### **Resource Development**

- ✓ Grant Report for Year 2 approved; Year 3 work plan to be submitted; participating in evaluation of Grants Program
- ✓ () grant approved; starts October 7/13
- ☐ () Report, Year 2 - due October 28/13
- ☐ () Report, Phase I – due October 28, 2013
- ☐ () Grant, Phase II – to submit mid-October

### **Program and Project Management**

- ☐ Annual Conference and strategy sessions held; first Champions Reception; Team conference de-brief to be held on October 7
- ☐ Procurement Needs Assessment: consultant hired; survey and key informants to take place next 8 weeks; report due December 2013; expect a recommended model for ONN's role in provincial level procurement
- ☐ Regional meetings (Dufferin and Chatham-Kent) scheduled; agenda & speakers in place



# Executive Director's Q2 Work plan

**PRIORITIES: October – December 2013**

- Incorporation preparations (hire legal expertise, arrange financial and employer transition, etc.)
- Support strategic planning process and outcomes
- Support Policy Team and Committee, incl. revised reporting of policy and issue activities and outcomes; lead/contributor to policy work as appropriate
- Ongoing government relations e.g. ONCA Implementation Steering Committee, etc.
- Begin developing multi-year ONN financial sustainability plan
- Support Procurement Needs Assessment and model development
- ✓ Vacation week of October 29 – November 1, 2013 ☺